



4100 North 84th Street - Lincoln NE 68507 - Office: 402-441-6545 - Fax: 402-441-6046 - LancasterEventCenter.org

FOR PEOPLE EVENTS OTHER SERVICES

(pricing effective December 1, 2019 - November 30, 2020)

PRICING TERMS & CONDITIONS: All prices are subject to change without notice. We cannot control price increases by our suppliers. We also reserve the right to correct misprints. We will notify you as soon as we are informed of price changes.

ELECTRICAL	Price (\$) Per		Price (\$) Per
Events with 1-2 show days	Ordered 7 calendar days or more prior to first setup day		Less than 7 calendar days' notice before first setup day
120 Volt outlet per connection to LEC outlet or drop	\$25/connection/show day		\$50/connection/show day
208 Volt outlet per connection to LEC outlet or drop	\$50/connection/show day		\$100/connection/show day
Events with 3-4 show days	Ordered 7 calendar days or more prior to first setup day		Less than 7 calendar days' notice before first setup day
120 Volt outlet per connection to LEC outlet or drop	\$75/connection/event		\$150/connection/event
208 Volt outlet per connection to LEC outlet or drop	\$150/connection/event		\$300/connection/event
Events with 5 or more show days	Please ask for pricing.		
Power strips	\$10	Each	*\$50 fine if lost or not returned to LEC Office or LEC Operations Lead
Extension cords	\$10	Each	*\$50 fine if lost or not returned to LEC Office or LEC Operations Lead
Electrician time on demand	\$75	Hour	Please ask for quote as price may increase depending on type of labor and time requested.

Max amp is 1,800 watts (20-amp circuit on each drop).

Electric drops included N/C with livestock stall rental for regular low voltage usage e.g. fans, no cooking equipment, swamp coolers allowed.

NOTE: Electricity services may be included in lieu of other included services not used by the show at the discretion of the Managing Director based on projected electricity usage cost.

UTILITY SERVICES

Extra Garbage Pickup/Garbage Services	Ask for quote.		
Water to fill up exhibitors' spas etc. (1 gallon - 2,499 gallons)	\$50	per exhibitor	
Water to fill up exhibitors' spas etc. (2,500 gallons+)	\$0.02	per gallon	
Gas hookups for exhibitors	\$250	per booth with one connection in pre-existing natural gas location	
Exchange Propane Bottles Used	\$22	Per bottle	
New Propane Bottle	\$55	Per bottle	
Gas hookups for exhibitors (additional connections)	\$50	per added connection in same booth (flat rate charge)	
Gas regulator valve(s)	\$40	Each (<i>Exhibitors are welcome to provide their own connection valve(s) free of cost.</i>)	

NOTE: Please inquire on natural gas pre-existing locations. If your booth does not have a pre-existing natural gas location, please call Lancaster Event Center for a quote.

NOTE: Shows with large quantity of spectators may have Utility Services added to their contract cost.

NOTE: Lessee may be subject to a minimum \$250 rush fee if orders are less than 25 business days in advance of the first setup day. See General Rules & Regulations for more details.

PARKING (sales tax not included in pricing below)

Parking Attendants	\$18	per hour per attendant
LPD Patrol Car & Officer to manage traffic lights	LEC Cost (per hour per officer per cruiser)	

MEDICAL SERVICES

Basic Life Support Crew (BSL) (Alvo)	*\$105	per hour	Ask for quote
Advanced Life Support Crew (ALS) Alvo	*\$132	per hour	Ask for quote

Basic Life Support (BSL) Midwest Medical	*\$150 + 5%	Per hour	Ask for quote
Advanced Life Support (ALS) Midwest Medical	*\$200 + 5%	Per hour	Ask for quote
*PLEASE NOTE: Prices based on preferred supplier, if preferred supplier unavailable, pricing must be quoted. – Depends on type and size of event for rate, pricing must be quoted.			
FIRE APPARATUS – CALL FOR QUOTE			
SECURITY SERVICES (sales tax not included in pricing below)			
LEC Door Monitors	\$28	Per/hr per/guard	1 guard per 500 guests
Overnight LEC Guard	\$38	Per/Hr/guard	If requested
Armed Security (yellow Fry & Frazee uniform)	\$50	Per/hr per/guard	3 armed guards per 1000 guests
Armed Security (in Sheriff uniform)	Get quote	per hour per guard	3 armed guards per 1000 guests
Armed Security (special event rate) (Yellow Fry & Frazee)	\$90	per hour per guard	Holidays or Husker Game Days
NOTE: No outside security can operate on LEC property without prior Managing Director written approval. Holiday Security will be paid time and half. Additional guards may be required based on event history or number of attendees			
FOOD SERVICES – NOTE: No outside food or beverages allowed in the Lancaster Event Center			
Outside Food Vendor	Ask for quote no less than 30 days in advance.		
CAFES			
Cafes will be open during most events' prime hours (Pavilion 4, Pavilion 3/Exhibit Hall, Lincoln Room, Multi-Purpose Arena). We will work together on the appropriate hours. LEC reserves discretion to close cafes if slow and will advise before closing cafes.			
CATERING SERVICES (sales tax not included in pricing below)			
Tablecloth (1) & Napkins (set of 8 per table)	\$10		Per table
Tablecloths Only	\$5		Per table
Cloth Napkins Only	\$1		Per table
Cake Cutting	\$100		Per table
Popular Menu Items (sales & occupational tax not included in pricing)			
Coffee	\$20		per 1 1/2-gallon pot – 17 (12oz. cups)
Water	\$6		per 3 gallons
Iced Tea or Lemonade	\$14		per 3 gallons
Bottled Soda	\$2.25		per bottle
Mixed Drink	\$6		per drink
Beer	\$5		per can
12 oz. cup of Soda	\$1		per cup
108 beer tickets (equivalent to 1 keg)	\$324		per 108 keg tickets (4 ½ cases of 16 oz cans = 1 KEG)
Pastries/Rolls/Donuts	\$17		per dozen
Cinnamon Rolls	\$19		per dozen
Cookies/Brownies	\$14		per dozen
Small bag of ice	\$1.50		Per bag
Big bag of ice	\$3		Per bag
Refunds are not provided on pre-purchased alcohol.			
Full Menu available: dozens of options available for your event from casual snacks to formal dinners/banquets.			
ALCOHOL / BAR SERVICE			
Lancaster Event Center is exclusive liquor license holder for all buildings and grounds.			
Liquor available in most cafes.			
Portable Bar	\$300	Per bar	

INTERNET SERVICES

Wireless Internet provided by LEC -- NO outside wireless internet vendors permitted.

Two (2) connections will be provided at no charge for show staff/show office use per show building rented.

Lessee may not share this log-in information with guests/visitors.

Hardline pre-installed connections inside show offices are charged to Lessee if in use.

See General Rules and Regulations for more details on Wireless Internet Services.

Internet Hardline Connection	\$125	Dedicated hardline internet connection - Hardlines can be helpful if the success of your booth hinges on "always-on" access to the internet at high speeds. Hardlines are now available to most booths in Pavilions 1 & 2 and may be ordered online in advance. For other buildings, contact LEC Digital Services Manager Jason Rief at 402.441.1819 or email jrief@LancasterEventCenter.org
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WIRELESS SERVICES- No outside wireless vendors allowed without Managing Director permission.

GUEST SERVICES INTERNET

Lancaster Event Center is proud to offer a state-of-the-art high-speed wireless with easy-to-connect self-service connections as of June 2015. This **Guest Services Internet** will be available not only in all buildings but throughout most of the event areas outside on the grounds including the campground. Designed for individual visitors and home-based business exhibitors, this network name usually will be "LEC-Guest" and guests may choose level of service and pay by credit card when connect to this wireless network on their device upon arrival at the Lancaster Event Center.

Basic Internet	\$1.95/day	For 1 device with up to 2 Mbps per device for 24 hours service from time of purchase. Basic access (basic speed for email & basic internet surfing without large images or video) Separate purchase required for each device.
Standard Internet	\$2.95/day	For 1 device with up to 10 Mbps per device for 24 hours service from time of purchase Better speed for most emails, internet surfing with videos and images. Separate purchase required for each device.
Premium Internet	\$4.95/day	BEST VALUE! Premium speed for 1 device with up to 50 Mbps per device for 24 hours access (best speed & recommended for cash register, live streaming videos, movies, TV, & playing games) Separate purchase required for each device.
Standard 3-Day Package	\$9.95	Standard wireless for 2 devices with up to 10 Mbps per device . Save \$\$ with 3 day discount package.
Premium 3-Day Package	\$19.95	Premium wireless for 2 devices with up to 50 Mbps per device . Save \$\$ with a 3-day discount package.
Standard 7-Day Package	\$19.95	Standard wireless for 2 devices with up to 10 Mbps per device . Save \$\$ with a 7-day discount package.
7-day Premium Wireless- 5 devices	\$59.95	Up to 50 Mbps per device – 7days of high speed wireless for 5 devices . \$100+ savings over daily service! Recommended for viewing internet videos & complex graphics, TV streaming, & video conferencing.
30 Day Premium Wireless- 5 devices	\$99.95	Up to 50 Mbps per device – 30 days of high speed wireless for 5 devices . \$600+ savings over daily service! Recommended for viewing internet videos & complex graphics, TV streaming, & video conferencing.

TICKETING SELLING – (sales tax not included in pricing below)

LEC now requires ticket-selling services through eTix for all spectator events. These can be sold in person at LEC office or at LEC online ticket website and day of event box office run by LEC staff, (including conversion of pre-sold tickets, apply coupon upgrades).

All sales including cash, credit card, online tickets	5% of full ticket retail price added to final invoice
Credit Card Sales	Additional 4% credit card fee added to final invoice
Online Ticket Sales	Additional \$5.50/ticket; charged to ticket buyer
Tickets printed by request of Lessee	\$0.25 (tax included) Per ticket (i.e. comp tickets, advertising giveaways, etc.)

Lessee is responsible for paying sales tax on all tickets sold or traded for monetary value.

FLOORING

Multi-Purpose Arena- MPA (31,200 sq. ft.)	\$4,680	flat rate
Pavilion 2 (40,000 sq. ft.)	\$6,000	flat rate
Pavilion 3 (57,657 sq. ft.)	\$8,649	flat rate
Pavilion 4 (42,375 sq. ft.)	\$6,357	flat rate

Carpet Maintenance Fee (Tradeshow Season)	\$0.05	per square foot. For shows using carpet already down from previous shows
Roll and Pack Arena (Livestock Event)	\$500	per arena
Roll and Pack Arena	\$1,500	per arena - for Tradeshow Event with Pedestrians
Off-Site Rental Carpet	\$0.07	per square foot. Please Note: \$25/laborer/hour if delay or change in request
LEC Pickup/Drop off fee	\$250	per load (<i>only available for deliveries in Lincoln, NE & no setup/teardown included</i>)
Refundable Security Deposit of rental equipment	\$250	per rental order required for damage or missing carpet upon return

FLOOR & CARPET DAMAGES

Carpet Stains	\$50	\$50 minimum charge and quote will be based on actual damage
Carpet Rips & Tears	\$100	per rip/tear (LEC must replace 1 ft x 12 ft carpet when tears or rips occur)
Lincoln Room Floor Damage (small area)	\$100	\$100 minimum charge and quote will be based on actual damage
Lincoln Room Floor Damage (10 ft x 10 ft square)	\$500	per 10'x10' square damaged

PORTABLE TOILET SERVICES

Porta – Potty Unit	1 - \$84; 2 - \$81; 3-4 - \$76; 5-8 - \$72; 10+ - \$147	
Handicapped	\$147/unit	
Cleaning Service(for events more than one day)	\$21/unit	

OTHER SERVICES UPON REQUEST (People Shows)

Discount of 25% for Other Services ordered from Government & Non-Profit organizations if less \$20,000 in merchandise sales

HEAVY EQUIPMENT with LEC operator

(NOTE: LEC Equipment may only be operated by LEC operators) (sales tax not included in pricing below)

Tractor with implements included	\$79	per tractor meter hour
Additional Tractor Rentals needed to support your show	LEC Cost	per hour with operator + rental cost
Dedicated Tractor Driver/Equipment Driver	\$25	per hour for operator (Volume discount for 4+ hours)
Equipment Non-Tractor	\$60	Per meter hour
Forklift	\$100	per hour with operator & spotter
Forklift Extensions Rental	\$25	per event
Forklift Hitch Plate Rental	\$25	per event
Scissor Lift	\$100	per hour with operator
Side by Side/Golf Carts	\$100/day \$250/wk	Depends on availability
Telehandler	\$100	per hour with operator
Skid Loaders	\$100	per hour with operator
Fuel/Diesel	LEC Cost + 5%	

NOTE: There will be a \$250 Damage Deposit for equipment rentals.

LABOR (sales tax not included in pricing below)

Stall Custom Setup Labor	\$18	Per hour per person (set up & tear down)
Removal of center stall panel to make 10'x20' stall	\$5	Per stall panel
Custom labor (4+ hours with advance notice)	\$27.50	per hour per person
Extra cleaning services/staff	\$18	per hour per person

* Shows with large number of spectators may have Extra Labor added to their contract cost if show will use more than 4 hours.

SEATING (sales tax not included in pricing below)

Chairs	\$2	per chair with setup/teardown/cleaning
Table	\$10	per table with setup/teardown/cleaning
10-Row Aluminum Bleachers (1 set seat 110)	\$125	per bleacher (22 sets, 5 available with X high handicapped ramp) seats 110
10-Row Handicapped Accessible Aluminum Bleachers	\$200	per bleacher (1 set seat 110)
4-Row Aluminum Bleachers (1 set seat 40)	\$45	per bleacher (14 sets) seats 40

The public may rent stadium seats at \$3/seat. Please inquire, as stadium seats are not available at every event.			
STAGING (sales tax not included in pricing below)			
Tall Wood Judges Stand (2 available)	\$50	per stand	
Judge Stage – 2 sections staging	\$50	Per set (2 sections staging, 1 set of stairs, 1 table, 2 chairs)	
Risers (13 available)	\$20	per riser (4" tall)	
Staging – 20 short available, 17 tall available	\$20	per section (4'x8'x16") (4'x8'x36") & includes one set of stage stairs N/C	
Stage Skirting (3')	\$2	per linear foot	
Additional Stage Stairs	\$20	per stair	
BOOTH, PIPE, & DRAPE (sales tax not included in pricing below)			
Pipe & Drape (8')	\$2.50	per foot	
Please ask for quote. Order may include a \$50 Delivery Fee depending on quantity of pipe & drape ordered.			
Other Pipe & Drape Options	Contact LEC-approved vendor Midwest Tent & Awning (Brian Dorn) at 402-261-6784 or info@midwesttentandevent.com or AAA Rents (Becky Boehm) at 402-467-4151 or www.aaarentsevents.com.		
AUDIO/VISUAL EQUIPMENT (sales tax not included in pricing below)			
Built-in Sound system	No charge: 1 cordless microphone with rental of room		
Portable Sound system with microphone	\$375 per sound system		
Additional Hand Microphones	\$15 per microphone		
Lapel Microphone	\$30 per lapel microphone		
Batteries for microphones	\$1 per battery		
9-volt batteries	\$2 per battery		
Two-way Radios	\$25 per radio		
LEC projector (Qty 1)	\$50 per projector		
Projectors rented by LEC	Ask for quote.		
CAMPING (up to 200 spots available) tax included in all prices			
Camping (without electrical)	\$10	per night per	First come, first served.
Camping (with electrical & water)	\$25	per night per site	First come, first served
Tent Camping/ Generator Camping	\$10	per night per site	First come, first served.
Monthly Camping (with electrical & water)	\$375	per month per site	First come, first served.
Reserve site online at lancastereventcenter.org . Dump and Fill Station available on site.			
EQUIPMENT STORAGE IN PARKING LOTS			
Equipment storage for 6 days or less	\$25	per day per piece of equipment	
Equipment storage for a week or more	\$75	per week per piece of equipment	
LEC assumes no liability for any damage to Lessee or Lessee's exhibitor property and/or equipment left on grounds. Location and timing of drop off and/or pickup must be pre-approved by LEC Operations Manager before arrival. Please call 402.441.6545 for questions or to make arrangements for pickup and/or drop off.			
CUSTOM DESIGN SERVICES TO YOUR EVENT			
ADVERTISING			
Outdoor Street Electronic Sign (non-show days)	\$250 (per non-show week)		
Outdoor Street Electronic Sign (show week)	Promotion on the outdoor electronic sign provided at no cost starting on the Monday of event show week.		
Outdoor Entrance Door Electronic Sign (Lincoln Room, MPA, Pavilion 1, Amy's Arena) on show days	Included with rental		
One screen of advertising on 80" TV Screen in Main Foyer	\$50 per non-show day		
Custom made Banners by LEC	Please ask for quote.		
Graphic Design Time for Signage and/or Banners LEC sells	\$50 per hour		
NOTE: Lessee must provide logos and show flyer to jrief@lancastereventcenter.org two weeks in advance.			

MARKETING SERVICES -- cost plus basis	
Print, radio, TV ad support	Ask for quote
Social Media/Digital	Ask for quote
*LEC to provide sponsor sales support for 15% commission.	

Misc. Rental Equipment & Services

MISC. (sales tax not included in pricing below)			
Decorating by LEC	\$25	per hour per person	Please ask for quote as price may vary depending on decorations and arrangements requested.
Pallet Jack	\$20/hr		
Carpet Panels	\$15	per panel (12'x8')	
Hanging 4 or less banners with scissor lift	\$25	per hour	
Hanging 5 or more banners with scissor lift	\$100	per hour	
Translucent White Dividers	\$15	per panel	
Carpet Runners	\$10	per runner	
Concrete Bunkers	\$20	per bunker	
Cinderblocks	\$10	per cinderblock	
Stanchions	\$10	per stanchion	
22"x28" Sign Stanchions	\$10	per stanchion	
Podium	\$15	per podium	
Easel	\$10	per easel	
A Frames	TBD	per frame	
Orange Traffic Cones	\$0.50	per cone	
ABATE Room Combination Safe	\$30	per show (use of safe bolted to floor with combination changed for your show with 30 days' notice to LEC)	
Outdoor, Portable Ticket Booths (2 available)		\$100 per event per booth	

COPIES			
8.5"x11" Black & White Copies (single sided)	\$0.10	per page	
8.5"x11" Black & White Copies (double sided)	\$0.15	per page	
8.5"x11" Color Copies (single sided)	\$0.20	per page	
8.5"x11" Color Copies (double sided)	\$0.30	per page	
8.5"x11" Laminating Pouch	\$0.25	per pouch	
11"x17" Black & White Copies (single sided)	\$0.15	per page	
11"x17" Black & White Copies (double sided)	\$0.25	per page	
11"x17" Color Copies (single sided)	\$0.30	per page	
11"x17" Color Copies (double sided)	\$0.50	per page	
11"x17" Laminating Pouch	\$0.50	per pouch	

Pricing subject to change. For other services you require, please let us know and we are happy to get you a quote.

The Lancaster Event Center is a 501(c)(3) non-profit organization run year-round to support primarily the Lancaster County Fair and year-round 4-H youth events as well as a wide variety of community, regional and national events. Thanks for your support of the Lancaster Event Center and the local youth and community we strive to serve for years to come.